



Important Information for Team Members and Visitors

Health Screening Activities

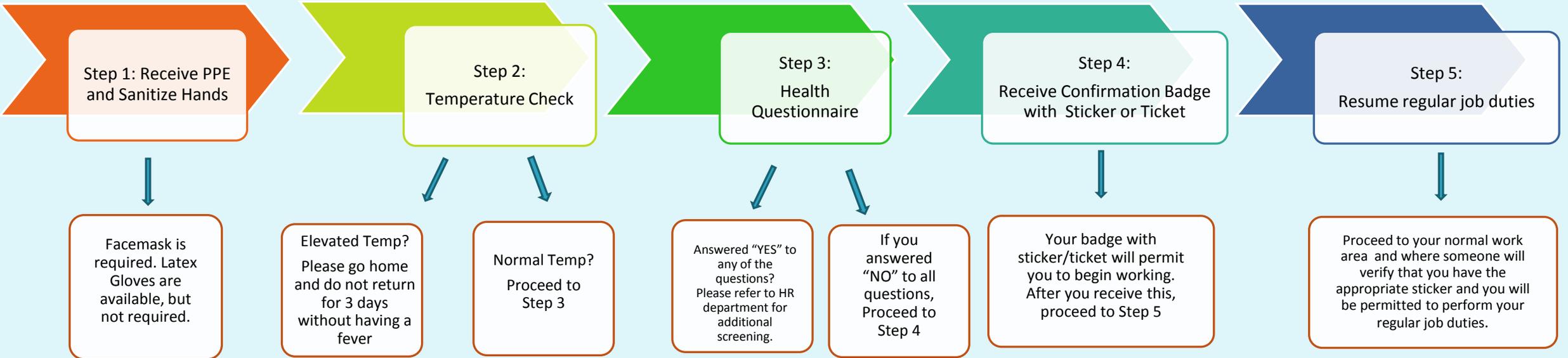
- Concord will reopen all operations effective May 11, 2020. All Team Members and Contract Workers expected to report for their regularly scheduled shift on this day.
- All Team Members will be required to walk through a health screening line prior to starting work. This will include a no contact temperature check and a brief health questionnaire. Face masks will be provided and usage is mandatory. A limited supply of plastic face shields will be available for anyone who cannot wear a face mask for other health reasons. Anyone that is unwilling to submit to the screening process will be sent home and not paid for the day.
- If you are on 1st shift and work in Quality, Stamp, or Weld (buildings 65 and 106) please report to the health screening area in front of building 106 on the South end of campus. If you are on 1st shift and work in Shipping or the “Big House”, please report to the health screening area in front of the office on the North end of campus. If you are on 2nd shift, there will be one screening station in front of Building 106.
- If for some reason you do not pass the health screen, you will be notified as to why and then sent home.
- Those that pass the health screen will be given a badge and a colored ticket/sticker to wear. Displaying the ticket/sticker is what will permit you to work. You must bring the badge back with you each day. If you report to your normal work area and are unable to display the appropriate badge with ticket/sticker, you will be sent back to the health screening area.
- The health screening process will be executed each day for the foreseeable future.

Additional Mitigation Activities

- Social distancing throughout the plant will be expected and maintained whenever possible. Please maintain a distance of at least six feet from one another.
- Frequent hand washing will be expected and hand sanitizer stations will be placed in several areas in each building.
- Smaller rooms such as breakrooms, restrooms, and offices have been marked for capacity limits so that social distancing can be observed.
- Work areas will be supplied with disinfectant spray in order for Team Members to keep their work areas clean.
- At least one dedicated janitorial worker will be assigned to each building.
- Team Members are paid through their lunch break and are not permitted to leave the plant during any break period unless there is an emergency.
- Food delivery is not permitted unless the establishment is on the approved list which is available at the health screening checkpoint.
- NO VISITORS are permitted without permission from the HR Manager or Company President. No exceptions.



Team Member Health Screen and Clock-In Process



Please make sure that you maintain social distancing at all times during the health screen process.

You will not be permitted to work if you refuse to comply with this process. If you arrive to your work area without the proper sticker/ticket, you will be referred back to the health screening area.

If you are dismissed because you may have COVID-19 related symptoms, we suggest you seek medical treatment if your systems persist. A doctor's release stating you are negative for COVID-19 will be required for you to return to work.

If you are able to work, your supervisor will permit you to wash your hands as frequently as needed. Temperatures will be rechecked at least once per person during the course of the day.





Team Member Health Screen Questionnaire

Team Member Name (please print legibly): _____

1. In the past 24 hours, have you experienced one or more of the following symptoms: fever, cough, aches and pains, shortness of breath, or sore throat?

YES

NO

2. Have you been in close contact with anyone who has exhibited any of symptoms above?

YES

NO

3. Have you recently been in contact with anyone who has tested positive for COVID-19?

YES

NO

4. Have you recently traveled outside of the United States?

YES

NO

I certify that the information that I have provided about is true to the best of my knowledge.

Team Member Signature: _____

Updated 6/10/2020

Date Completed: _____